

Yemen Food Security and Agriculture Cluster

POST DISTRIBUTION MONITORING QUESTIONNAIRE FOR CONDITIONAL CASH TRANSFER THROUGH HOUSEHOLD INTERVIEWS

1. SURVEY HEADER / ADMINISTRATIVE INFORMATION

ID	Question	Response Options
1.1	Questionnaire ID #	[_____]
1.2	Project Name	[_____]
1.3	Transfer Modality	1 – Bank transfers 2 – Mobile team transfers 3 – E-vouchers/e-cards 4 – Paper vouchers 5 – Cash in envelopes 6 – Others (specify): _____
1.4	Governorate	[_____]
1.5	District	[_____]
1.6	Village / Neighborhood	[_____]

1.7	Cash/Voucher Collection Point	[_____]
1.8	Date of Visit (DD/MM/YYYY)	[__]/[__]/[____]
1.9	Name of Enumerator	[_____]

2. INTRODUCTION AND CONSENT

Enumerator Instructions: "Hello, my name is [Name] and I am working with [Agency Name]. We are conducting a survey to understand how the conditional cash/voucher assistance you received has helped your household. Your participation is voluntary, and your answers will be kept confidential. The interview will take approximately 20-30 minutes. Do you agree to participate?"

ID	Question	Response Options
2.1	Did the respondent give consent?	1 – Yes 2 – No (If No, thank the respondent and end the survey)

3. HOUSEHOLD INFORMATION

ID	Question	Response Options
3.1	Gender of Respondent	1 – Male 2 – Female
3.2	Age of Respondent	[_____] Years
3.3	Relationship to Head of Household(Only if the respondent is not the household head)	1 – Head of Household 2 – Spouse 3 – Son/Daughter 4 – Other (specify): _____
3.4	Gender of Registered Beneficiary	1 – Male 2 – Female

3.5	Age of Registered Beneficiary	[] Years
3.6	Relation of Beneficiary to Respondent	1 – Self 2 – Spouse 3 – Parent 4 – Other (specify): _____
3.7	Number of Males (Under 18 years)	[]
3.8	Number of Females (Under 18 years)	[]
3.9	Number of Males (18 years and above)	[]
3.10	Number of Females (18 years and above)	[]
3.11	Total Household Size	[] (Sum of 3.7 to 3.10)

4. HOUSEHOLD VULNERABILITY / WELFARE

ID	Question	Response Options
4.1	During the past month, what was your household's primary source of income? (Choose only one)	0 – No Income 1 – Remittances 2 – Crop Sales (including vegetables) 3 – Casual labor (Agricultural and non-Agricultural) 4 – Livestock sales (cattle, poultry, goats) 5 – Skilled trade / Large Business 6 – Formal salary / Pension 7 – Cash for work / Aid 8 – Petty Trade (firewood, fishing, etc.) 9 – Cross-border trade 10 – Livestock herding 11 – Other (specify): _____

5. PROJECT WORK NORMS (CFW/FFA)

ID	Question	Response Options
5.1		[] Days (88 = Don't know)

	How many days in the past month did you work/complete sessions for CFW/FFA?	
5.2	Did everyone in your group achieve the agreed number of days/sessions?	1 – Yes 2 – No
5.3	Do you know anyone who didn't achieve the agreed norms but still received assistance?	1 – Yes 2 – No
5.4	Do you know any CFW/FFA workers who are younger than 18 years old?	1 – Yes 2 – No
5.5	How many hours/sessions are you supposed to work on a CFW/FFA per day?	[] Hours/Sessions
5.6	Have you ever had to work more than the agreed hours for CFW/FFA?	1 – Yes 2 – No
5.7	If Yes to 5.6, what was the main reason?	1 – Work schedule was every other day 2 – Making up for a missed day 3 – Supervisor kept workers longer 4 – Limited tools 5 – Other (specify): _____
5.8	Are there adequate tools to complete the work/tasks?	1 – Yes 2 – No

6. INPUTS RECEIVED

ID	Question	Response Options
6.1	Do you know your monthly cash	1 – Yes 2 – No

	entitlement or voucher value?	
6.2	If yes, what is your monthly entitlement value?	[] (Specify Currency)
6.3	During the most recent distribution, did you receive your full entitlement?	1 – Yes 2 – No
6.4	If No, what was the reason?	1 – Some cash taken by agent 2 – Some cash/ vouchers taken by Agency staff 3 – No explanation given by Agency/Partner/Agent 4 – Informed that cash/ voucher value was reduced 5 – Didn't complete work norm 6 – Other (specify): _____

7. USE OF INPUTS

ID	Question	Response Options
7.1	How did you use the cash/vouchers received during the most recent distribution?	1 – Purchased food items 2 – Health services / medicine 3- Restart the new livelihood 4 – Shared with friends/relatives 5 – Education expenses 6 – Repaid cash/food loans 7 – Building / reconstruction 8 – Not spent yet 9 – Lost the cash/vouchers 10 – Sold the vouchers 11 – Other (specify): _____
7.2	To what extent is your household able to meet its basic needs (food, shelter, health, etc.)?	1 – All needs met 2 – Most needs met 3 – Some needs met 4 – None of the needs met
7.3	Who in the household decides what to	1 – Wife / Adult Female 2 – Husband / Adult Male 3 – Both husband and wife jointly 4 – Other family members (specify): _____

	purchase with the vouchers/money?	
7.4	Did the cash/voucher assistance affect local food prices or availability?	1 – Yes 2 – No 3 – Don't know
7.5	If Yes, how did it affect the market?	1 – Increased demand for nutritious foods 2 – Caused market inflation (prices went up) 3 – Stimulated local markets (more goods available) 4 – Currency depreciation issues 5 – Other (specify): _____
7.6	How satisfied are you with the vendors/FSPs selected for the program?	1 – Very satisfied 2 – Satisfied 3 – Neutral 4 – Dissatisfied 5 – Very dissatisfied 6 – Not Applicable
7.7	If dissatisfied (4 or 5), please explain why:	1 – Vendors/FSPs too far 2 – Vendor prices too high 3 – Quality of items too low 4 – Vendors/FSPs not honest 5 – Preferred vendors not included 6 – Agent only released small amounts 7 – Agent didn't have enough change 8 – Other (specify): _____

8. GENDER AND PROTECTION

ID	Question	Response Options
8.1	Were you informed about the beneficiary selection process?	1 – Yes 2 – No
8.2	Who was primarily responsible for selecting participants in the project?	1 – Village Head / Local Official 2 – Community Committee 3 – Local council 4 – NGO / Project Staff 5 – Other (specify): _____

8.3	Are you satisfied with the selection and registration process?	1 – Yes 2 – No
8.4	If No, why? (Select all that apply)	1 – Preferential treatment / Nepotism 2 – Eligible individuals were overlooked 3 – Ineligible individuals were registered 4 – Other (specify): _____
8.5	Does the CFW/FFA site have shade and ensure the safety of children?	1 – Yes 2 – No
8.6	How long does it take you to travel to the distribution/ collection point?	1 – Less than 30 minutes 2 – 30 minutes to 1 hour 3 – 1 to 2 hours 4 – More than 2 hours 5 – Don't know
8.7	How long did you have to wait at the distribution point to receive assistance?	1 – Less than 30 minutes 2 – 30 minutes to 1 hour 3 – 1 to 2 hours 4 – More than 2 hours 5 – Don't know
8.8	Did you feel safe while waiting at the distribution point?	1 – Yes 2 – No (Reason: _____)
8.9	Did you feel safe on your way back from the distribution point?	1 – Yes 2 – No (Reason: _____)
8.10	How suitable was the delivery mechanism (cash/ voucher) for your household?	1 – Suitable 2 – Neutral 3 – Unsuitable

8.11	If Unsuitable, what were the main reasons? (Select all that apply)	1 – Too far to travel 2 – Lack of privacy/safety concerns 3 – Delays in receiving assistance 4 – Difficult to use (e.g., vouchers not accepted) 5 – Prefer different method (e.g., cash instead of vouchers) 6 – Other (specify): _____
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9. COMMUNITY CONSULTATION AND ASSET SELECTION

ID	Question	Response Options
9.1	Who selected the community asset (CFW/ FFA project) in your community?	1 – Community Assembly 2 – Project Implementation Team 3 – Village Head 4 – Agency Staff 5 – CFW/FFA Workers 6 – Local Authority 7 – Other (specify): _____
9.2	Were you satisfied with the community asset selection process?	1 – Yes 2 – No
9.3	If No, why?	1 – Project doesn't meet our needs 2 – Lack of transparency 3 – Favoritism 4 – Other (specify): _____

10. COMMUNITY ACCOUNTABILITY MECHANISMS

ID	Question	Response Options
10.1	Are you aware of your right to complain if you are unhappy with the project?	1 – Yes 2 – No
10.2		1 – Yes 2 – No 3 – Don't know

	Does the agency have a feedback mechanism to address issues?	
10.3	If Yes, which feedback mechanisms are available? (Select all that apply)	1 – SMS Platform 2 – Community help desk at site 3 – Letter to agency office 4 – Community meetings 5 – Suggestion boxes 6 – Phone calls / Hotline 7 – Through distribution staff 8 – Other (specify): _____
10.4	Have you used any of the agency's feedback mechanisms?	1 – Yes 2 – No
10.5	If No, why have you not used them?	1 – Do not have a concern 2 – Not aware of how to use them 3 – Not comfortable with available channels 4 – Other (specify): _____
10.6	Overall, how satisfied are you with the way this project has been implemented?	1 – Very satisfied 2 – Satisfied 3 – Neutral 4 – Dissatisfied 5 – Very dissatisfied

11. FOOD CONSUMPTION SCORE (FCS)

Instructions: How many days over the last 7 days did your household consume the following food items, and what was the main source?

Key for Main Source of Food: 1 – Purchased with cash | 2 – Purchased on credit | 3 – Own production | 4 – Hunting/Gathering/Fishing | 5 – Gift from friends/relatives | 6 – Food assistance (In-kind/Voucher/Cash) | 7 – Other | 99 – Not applicable

ID	Question	Response Options
11.1	Cereals (Maize, rice, sorghum, pasta, bread, etc.)	Days: [] Source: []
11.2	Roots and Tubers (Cassava, potatoes, etc.)	Days: [] Source: []
11.3	Legumes and Nuts (Beans, peas, groundnuts, etc.)	Days: [] Source: []

11.4	Vegetables (including wild vegetables/leaves)	Days: Source:
11.5	Meat, Poultry, Fish, and Eggs	Days: Source:
11.6	Fruits (Banana, apple, mango, papaya, etc.)	Days: Source:
11.7	Dairy (Milk, cheese, yogurt, etc.)	Days: Source:
11.8	Sugar, Honey, Sweets	Days: Source:
11.9	Oil and Fats	Days: Source:

12. HOUSEHOLD DIETARY DIVERSITY SCALE (HDDS)

Instructions: Did your household eat any amount of the following items in the last 24 hours? (1 – Yes, 2 – No)

ID	Question	Response Options
12.1	Cereals	Response (1/2):
12.2	Roots and tubers	Response (1/2):
12.3	Legumes/nuts	Response (1/2):
12.4	Dairy products	Response (1/2):
12.5	Meat	Response (1/2):
12.6	Fish and seafood	Response (1/2):
12.7	Eggs	Response (1/2):
12.8	Vegetables	Response (1/2):
12.9	Fruits	Response (1/2):
12.10	Oil and fat	Response (1/2):

12.11	Sugar and sweets	Response (1/2): []
12.12	Condiments (Coffee, tea, salt, spices)	Response (1/2): []

13. COPING STRATEGIES INDEX (RCSI)

Instructions: In the last 7 days, how many days did your household have to employ the following strategies? (0-7 days)

ID	Question	Response Options
13.1	Relied on less preferred and less expensive food	Days (0-7): []
13.2	Borrowed food or relied on help from a relative or friend	Days (0-7): []
13.3	Reduced number of meals eaten in a day	Days (0-7): []
13.4	Reduced portion size at mealtimes	Days (0-7): []
13.5	Restricted consumption by adults for small children to eat	Days (0-7): []

14. CONCLUSION AND COMMENTS

ID	Question	Response Options
14.1	Do you have any other comments or suggestions?	[]

Thank you